



EXCHANGE PROGRAM INFORMATION SHEET 2023/24

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Incoming and Outgoing Exchange Student Advisor	Name: Ms. Małgorzata Paiak Email: malgorzata.paiak@pk.edu.pl Phone: +48 12 628 31 29	
Website for Exchange Program	http://iro.pk.edu.pl/incoming-exchange-students/	
Minimum application requirements	<ul style="list-style-type: none">• official nomination by home university through CUT’s online form• student status at home university throughout the duration of the program• completion of at least one year of undergraduate studies at home university by the time of nomination.• B2 English level certified by one of the following exams: https://bit.ly/3ISMCS8	
Nomination Procedure	Nominations from partner universities should be sent via online nomination form. Link to the form will be shared by email with coordinators of partner universities before the nomination program starts.	Deadlines Fall Semester Nominations: 15 th March - 15 th April Applications: 16 th April - 15 th May Semester dates: 1st October – mid- February Spring Semester Nominations: 15 th September - 15 th October Applications: 16 th October - 15 th November Semester dates: last Monday of February – 30 th of June
Application Procedure for Exchange Program	Application instruction and link to registration will be sent directly to the nominated students. Documents required: <ul style="list-style-type: none">• application form (signed by student)• copy of passport• transcript of records (in English)• English language certificate• passport-type color photo on white background	
Acceptance Letter to be issued by CUT	Fall Semester: by mid-July Spring Semester: by mid-December	
Course Registration	The enrollment for the modules takes place during the first week of each semester.	
Transcript of Records	Completed transcripts are uploaded to the CUT platform and a notification is sent to students via email. Availability: Fall Semester - by 28th February; Spring Semester - by mid-July. We encourage use of electronic transcripts, but if a hard copy of transcript is required by the home university, it may be requested by a student.	

Approx. cost of living (per month)*	Accommodation: CUT student dormitory: PLN 550; A private rented room: from PLN 700 (own arrangement) Food: from PLN 900 Transport (Krakow public transportation pass with a student discount): from PLN 40 Phone: from PLN 30 Miscellaneous: from PLN 300
Faculties accepting exchange students	Faculty of Architecture Faculty of Computer Science and Telecommunications Faculty of Electrical and Computer Engineering Faculty of Civil Engineering Faculty of Chemical Engineering and Technology Faculty of Environmental Engineering and Energy Faculty of Mechanical Engineering (Spring Semester only) Faculty of Materials Engineering and Physics Social Science Centre (Elective Courses)
Academic Offer	List of courses available in English: http://iro.pk.edu.pl/incoming-exchange-students/ Students are required to take min. 20 ECTS and max. 30 ECTS per semester.
Language Courses	CUT offers a semester-long Polish language courses (60 lecture hours – 5ECTS). Fee: PLN 800*
Housing	CUT Students' Halls of Residence offer places for international students (in twin rooms). Due to high demand we cannot guarantee a place in the dormitory for every student. The places are assigned on a first-register basis. Student can book a place by stating their accommodation preferences at the time of online registration for the exchange program. Information about CUT Students' Halls of Residence: http://www.akademiki.pk.edu.pl/en/srh4-balon.html
Insurance Requirements	Students are required to purchase medical insurance with a minimum insurance amount of EUR 30,000 valid for the period of the planned stay on the territory of Poland, that covers any expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment or repatriation of remains, in which the insurer undertakes to cover the costs of the insured health benefits directly to the entity providing such benefits, based on the invoice issued by this entity.
Buddy Program	Buddy Program is run by CUT students who volunteer to support and to help international students to adjust to a new environment after arriving to Poland. Our Buddies contact all the exchange students before the beginning of each semester.

* All prices are estimated for the 2023-2024 academic year and are subject to change