

Admission requirements

Cracow University of Technology

Undergraduate (BSc) & Postgraduate (MSc) conducted in English

Step by step

1. Apply online through our website:
<https://iro.pk.edu.pl/>
2. Create admission account
3. Submit all of the required documents
4. Pay application fee
5. Wait for the documents to be checked by the Recruitment Commission
6. If your status is: missing documents - Recruitment Commission will contact with you with information which documents you must submit
7. If your status is: application under procedure - please wait for the decision about admission
8. If you will get admission, you will receive acceptance letter
9. Pay tuition fee for the 1st semester
10. Apply for visa

Undergraduate (BSc)

Documents

1. Signed application form available to download from candidate's recruitment account
2. High school degree with Apostille/legalization
3. Transcript of records with Apostille/legalization
4. Legend of marks
5. Recognition of certificate issued abroad (to deliver until end of 1st semester)

6. Eligibility statement - confirmation that diploma allows to undertake BSc studies in the country of issue
7. Scan of passport
8. Medical certificate for candidates applying to the Faculty of Chemical Engineering and Technology
9. English certificate (list of certificates: <https://iio.pk.edu.pl/documents-certifying-knowledge-of-the-english-language/>)
10. Passport photo
11. Polish sworn translation of all documents (to deliver until end of the 1st semester)

Additional documents for BA in Architecture

Apart from an online application and submission of required documents listed in the [application procedure](#), scans or photographs (PDF or JPG format) of the following documents/works of art need to be sent to Mrs. Anna Dębska: anna.debska@pk.edu.pl

1. Cover letter (written in English, addressed to Dean of the Faculty of Architecture)
2. **Candidate's statement** confirming that all works comprising the portfolio have been prepared by the candidate in person.
3. Portfolio consisting of the following elements:
 - 2 freehand drawings of nature in any technique, presenting a composition consisting of elementary solids (such as cube, cylinder, pyramid, cone, prism, cuboid, etc.) or derivatives of such solids - **format B2**
 - 1 freehand drawing or painting of nature in any technique, presenting any still life - **format B2**
 - 2 freehand drawings of nature, presenting any existing buildings or architectural structures - **format B2**
 - 2 freehand drawings of nature, presenting any existing buildings or architectural structures - **format B2**
 - 1 freehand drawing of nature in any technique presenting a part of a city (e.g.

avenue, street, square, passage, piazza) - **format B2**

- 3 photographs devoted to architecture - any format
- 3 works in any technique (including computer techniques, multimedia techniques, etc.) on any topic - any format

**Additional documents
for BA in Landscape
Architecture**

1. The portfolio for the programme Landscape Architecture should be composed of 10 up to 15 drawings of size A2 (5 works) and A3 (from 5 to 10 works) presenting an open landscape, an urban landscape and plants. The portfolio may be complemented by additional art works showcasing the candidate's individual interests, in size A3 at the most, or by photographic documentation of such art works in the size corresponding to size A3. The mandatory subject matter of the works:

- a leafless tree;
- a tree with foliage;
- a coniferous and a deciduous tree together;
- a sizeable tree in an open hilly landscape, set against a cluster of shrubs;
- a bridge in a landscape;
- a street with trees in a small town;
- a viaduct (a road bridge) in a landscape;
- a housing estate landscape;
- a landscape of the future;
- a historic landscape.

2. All works are to be hand-drawn. At least half of the works should be done in graphite pencil on white cardboard. The candidates are free to choose the technique for the remaining works. These requirements do not apply to the additional art works referred to above, which may complement the portfolio. The photographs of the works making up the portfolio should be characterised by the following parameters:

- resolution from 12M 3968x2976 (4:3) to 13M 4160x3120 (4:3),
- no GPS marker,
- no smile recognition,
- no retouching

3. Frame settings:

- colour photography is mandatory,
- the use of filters or special software is prohibited
- adding any watermarks, as well as descriptions, including dates, location data, etc. is prohibited,
- it is recommended to include photographs taken outside, in bright daylight, and to avoid direct exposure of the drawings to sunlight,
- the lens should be directed at the right angle towards the middle of the sheet – both horizontal and vertical convergences are to be avoided.

The above arrangements are to be applied to scans, respectively.

THE FILE FORMAT, PORFOLIO SENDING MODE AND DECLARATION OF THE CANDIDATE'S UNASSISTED EXECUTION THEREOF

Photographs / scans of the drawings included in the portfolio are to be made into ONE pdf file.

The candidate may use any software – free or paid – in order to prepare their portfolio. A sample free software that may be used for this purpose is to be found here:

<https://www.pdfforge.org/pdfcreator/download>

The file containing the portfolio should be labelled as follows:

P-THE CANDIDATE'S SURNAME-THE CANDIDATE'S FIRST NAME-THE CANDIDATE'S PASSPORT NO

- The scan of the declaration of the candidate in which they state that they have prepared

the portfolio unassisted must be a separate pdf file.

ATTENTION: the declaration must be filled in and signed by hand prior to being scanned.

Unsigned declaration is invalid.

The file containing the declaration should be labelled as follows:

O-THE CANDIDATE'S SURNAME-THE CANDIDATE'S FIRST NAME-THE

CANDIDATE'S PASSPORT NO

The candidate's declaration:

<http://dwm.pk.edu.pl/wp-content/uploads/2015/12/oswiadczenie-wa.pdf>

The works making up the portfolio are to be photographed or scanned and sent by electronic mail through WeTransfer to the following address: anna.debska@pk.edu.pl

Postgraduate (MSc)

Documents

1. Signed application form available to download from candidate's recruitment account
2. BSc degree with Apostille/legalization
3. Transcript of records with Apostille/legalization
4. Legend of marks
5. Eligibility statement - confirmation that diploma allows to undertake MSc studies in the country of issue
6. Scan of passport
7. Medical certificate for candidates applying to the Faculty of Chemical Engineering and Technology
8. English certificate (list of certificates: <https://iro.pk.edu.pl/documents-certifying-knowledge-of-the-english-language/>)
9. Passport photo

	10. Polish sworn translation of all documents (to deliver until end of the 1st semester)
Additional documents for MA in Architecture	<ol style="list-style-type: none"> 1. BA in Architecture 2. Portfolio consisting in reduced reproductions of: <ul style="list-style-type: none"> o complete drawing part of the engineering diploma work o complete drawing part of the two best drawing projects made during first cycle (BArch) studies and chosen by the candidate 3. Candidate's statement confirming that all works comprising the portfolio have been prepared by the candidate in person.
Additional documents for MA in Landscape Architecture	<ol style="list-style-type: none"> 1. Bachelor degree in Landscape Architecture 2. Portfolio comprising reduced reproductions of: <ul style="list-style-type: none"> o drawing section of bachelor diploma, o drawing section of two selected semester projects prepared by the candidate during the course of first cycle studies, assumed the best in candidate's opinion. o The portfolio must be submitted in electronic form. 3. Candidate's statement confirming that all works comprising the portfolio have been prepared by the candidate in person.
Additional documents for MA in Civil Engineering	<ol style="list-style-type: none"> 1. BSc in Civil Engineering 2. Confirmation issued by University that your BSc program was based on Euro codes. <p>If you studied other type of codes i.e. American, British, Indian etc. then you are not eligible to that program. If you were working based on Euro codes, your company can issue you that document also with specification which exactly Euro codes you were using at your workplace.</p>

Additional documents

for MSc in Chemical Technology

1. Online test on Moodle platform - the date of the test will be announced by the Recruitment Commission.

VISIT: WWW.IRO.PK.EDU.PL